



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Seshadripuram Academy of Business Studies
• Name of the Head of the institution	Prof. Jayarama
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08028488676
• Mobile No:	9341325535
• Registered e-mail	sabsblr@gmail.com
• Alternate e-mail	principal.sabskst@gmail.com
• Address	#18, 3rd Main Road, Kengeri Satellite Town, Bangalore
• City/Town	Bangalore
• State/UT	Karnataka
• Pin Code	560060
2.Institutional status	
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Self-financing

• Name of the Affiliating University	Bangalore University				
• Name of the IQAC Coordinator	Dr. Chetana M R				
• Phone No.	08028488676				
• Alternate phone No.	9740733996				
• Mobile	9964376497				
• IQAC e-mail address	iqac@sabs.ac.in				
• Alternate e-mail address	hodbca@sabs.ac.in				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.sabs.ac.in/downloads/AQAR_2019-2020.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://sabs.ac.in/downloads/calendar-of-events-2020-21.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.35	2019	27/03/2019	26/03/2024
6.Date of Establishment of IQAC			12/09/2013		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NA	NA	NA	NA	NA	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			6		

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. All the departments are encouraged to conduct National and International Level Webinars, FDP's and Training Programmes., 06 Webinars, 07 FDP, conducted during this academic year (2020-21)</p>		
<p>2. All the staff and students are encouraged to attend Webinars, workshops, conferences etc., during the academic year.</p>		
<p>3. Students have participated and presented the research papers and won prizes in the various seminars, webinars conducted by other colleges</p>		
<p>4. Students are encouraged for higher studies. On encouragement students are able to compete and got admissions in Bangalore University, Central University and affiliated colleges also to do P.G. Courses.</p>		
<p>5. Community Concern activities were undertaken during the Covid -19 Pandemic Second wave in creating awareness to the public on Health and Hygiene , Mask distribution at old age homes and public, Educative Programmes for the slum and migrant labours children .</p>		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
<p>Enabling Gsuite facility to the Staff for the smooth functioning and documentation of the Communication internally and Externally</p>	<p>Gsuite has been provided to all the faculties and committee coordinator. Documentation is been done from the G Suit ID</p>	

Wi-Fi Enabled campus to increase the use of ICT by the students and faculties	Wi-Fi facilities has been provided and upgraded to get access in all the floors and class rooms
Organising Faculty Development Programmes on research and other topics for the faculties	Organised webinar-10 days FDP on "Methodology of Research in Social Science" from 3-03-2021-12-03-2021. Organised Webinar -National Level FDP on "Filing of Income Tax Returns and applicable Income Tax Forms"
Organising Students Development Programme	Organised students development programme by NCC, NSS, Civil Defence on Character, Commandership, leadership, secular outlook ,spirit of adventure , ideals of selflessness service amongst the youth, webinar on yoga at Home and Yoga with Family , Mental health, awareness of cleanliness
Motivating the students to participate in sports at the National and International level	Students participated in American Football National Championship 2021 and won Bronze Medal in Junior Men American Football National Championship, Won Silver Medal in Junior Women American Football National Championship, Bronze Medal in Ist south Zone Senior National Due ball Championship -2021
Applying NIRF to get excellence in Higher Education	Applied in the year 2020-21 , it is in the Process of getting the rank
? Covid-19 Vaccination drive for students to maintain health and wellness	We achieved the jab done to all the students and staff by organising Vaccination drive in the college premises on 28-06-2021 for four days.
13.Whether the AQAR was placed before statutory body?	Yes

<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Governing Council	12/03/2022
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2022	15/02/2022
15. Multidisciplinary / interdisciplinary	
16. Academic bank of credits (ABC):	
17. Skill development:	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):	
20. Distance education/online education:	

Extended Profile

1. Programme

1.1

3

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student2.1 818

Number of students during the year

File Description	Documents
Data Template	View File

2.2 00

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 250

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic3.1 23

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 23

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	3
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	818
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	00
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	250
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	23
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	23
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	17
Total number of Classrooms and Seminar halls	
4.2	51.37
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	70
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery through a well - Planned and document process. The institution adheres to the "ASPIRE" model for Effective curriculum delivery. A - Analyse: Performance of the student during the Previous year is analysed by the IQAC before the commencement of the each semester. Based on these analysis gaps in teaching methodology facilities required and any Additional support required by the students is identified. S - Set Goals: At the beginning of each academic year, the goals are set through perspective plans to attend The expected outcomes. P - Plan: The institution plans the academic schedule as per Bangalore University academic calendar. Before the commencement of each semester a meeting is held to plan academic activities and guidelines are given to departments an committees to prepare a plan of action and later on IQAC prepares final schedule of Activities. I - Implementations: Institutions adopt the following measures to complete The curriculum within the time frame planned.

1. Work load for each faculty member is prepared by the HOD's of

respective departments and submitted to the HOI for execution 2. Master Time Table is prepared based on the subjects prescribed by the University Including Laboratory, Value Added Course and Add on Courses. 3. Each faculty member prepares a lesson plan in the prescribed format as per time table and academic calendar And submits it to HOD's for verification and approval. 4. Continuous internal evaluation is done on the basis of assignments, activities, competitions and through Internal assessment tests, pre-final exams and attendance of each semester. R - Review IQAC in association with HODs ensures successful adherence to planned activities 1. A Per the Lesson Plan Classes will be conducted and it is entered in the work dairy. At the end of each month work dairy will be verified by HOD's of respective department an HOI. 2. Feedback on syllabus completion will be taken at end of each semester and the Performance of each student is updated to parents. E - Enhancement: FDPs, workshops, conferences and seminars are organized by the college for the enrichment of the knowledge and also encourage participating in various faculty enrichment programme Conducted other than the college campus. The management also provides financial Assistance to the faculty members who attend such programme.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Students are evaluated continuously through the stages of Diagnostic, Formative and Summative Assessment Methods. Subject Teachers, class teachers and mentors assess the skills of students at various levels before finally allotting internal marks based on the frame work of evaluation set by Examination Committee of the college and Bangalore University guidelines. Diagnostic Assessment: Learning ability and knowledge base of students are assessed by classifying them as slow and advanced learners based on their performance in previous qualifying exams, after which each department conducts bridge Course during regular class hours as per time table. Attendance for the bridge course tests are mandatory for all students and post bridge course assessment test is conducted to measure the effectiveness of bridge course and performance level of Students. Formative Assessment: It is an on-

going assessment done for all students during regular teaching hours to give instant feedback regarding their learning levels Based on learning outcomes measured through various methods. Teachers apply techniques like Oral Quiz, Group Discussions, Power Point Presentations, Role Plays, Verbal Tests Case Study Analysis, Assignments etc., to assess the ability of students. It is also Considered for allotting internal marks. Summative Assessment: At the end of each semester total of 30 internal marks are allotted to each student based on their Attendance, Assignments and Performance in two Internal Assessment Tests and a Pre- Final Exam. Also, 50 marks for their participation in activities, events and competitions conducted by various Forums of the college as part of Extra and Co-Curricular Activities as per Bangalore University guidelines.

The institution plans academic schedule as per Bangalore University academic calendar as follows: 1. Before commencement of each semester, a meeting is held to chalk out the Academic plan. 2. Every department prepares an academic calendar and action plan according to university curriculum along with curricular and extra-curricular Activities and submits it to IQAC. 3. The coordinators of various committees, forums Submit their plan of action of various activities to the IQAC. 4. The Examination Committee submits the schedule of internal assessment tests and pre-final examination To IQAC. 5. The IQAC prepares the final schedule of activities, curriculum plan and evaluation blueprint in consultation with the HODs, Examination Committee, Time Table Committee and Coordinators of various committees. 6. Major events like date of commencement of the class, last working day, schedule for the internal assessment tests, pre-final examination and university exams along with various other activities Are reflected in the academic calendar. Challenges in completing the curriculum within the planned time span and calendar, are set right by the following measures: 1. Use of ICT facilities and other teaching aids in delivery of content as per schedule. 2. Work diary is maintained and submitted to HODs and Principal at the end of each month for Verification, thus ensuring that the activities are in accordance with the academic plan and the same is verified by IQAC at the end of the semester. 3. Special and remedial classes are conducted for slow learners to facilitate them, to perform well I exams.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://www.sabs.ac.in/examination

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

818

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

818

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The Institution follows the curriculum which is framed and designed by Bangalore University. The core and non core subjects which are prescribed by the University is taught to the students to enrich the knowledge about the professional ethics, gender, human values and environment, employability and sustainability through curriculum.

The purpose of core and non core subjects taught to understand the basic concepts and principles of subject. The following are the subjects which prescribes the same

Entrepreneurial Development Programme

Enhance the knowledge about start-ups, financial assistance, Government schemes and concession and providing equal opportunities to Women which enables the students to prepare a business plan and to start a small industry

Human Resource Management

Defines quality personnel through need based analysis and training to benefit industrial requirements and enables the students to understand with concepts like recruitment, selection process, performance appraisal, knowledge management

Marketing and Service Management

Enables to work in a manner consistent with law and professional standards, and protocols as it relates to marketing, advertising, promotional, service and ethical consideration.

The objective of Marketing and Service Management is to familiarize the students with the principles of marketing and focus them towards modern marketing strategies.

Public Relation and corporate communication

Augments physical and psychological attributes required for an employee in a business area to create awareness among the students on the soft skills required to plan and pursue a career and empower them with employability skills.

Business Environment To create awareness among the students on the soft skills required to plan and pursues a career and empower them with employability skills.

Evaluates the impact of changing global, political, economic, competitive, environmental, cultural and social systems on business strategy development.

Business Ethics

Provides knowledge related to the behaviour and obligations of business professionals and the objective is to provide basic knowledge of business ethics and values and its relevance in modern context.

Science & Society

Identifies the historical, economic, cultural, and/ or societal impacts of such issues as sustainability, energy problems, water quality and information science. Articulate ways in which society is transformed by science and technology

Cultural Diversity and Society

Communicates an understanding of the ways in which race, ethnicity and / or gender are socially constructed and also that different cultural may hold different views of the same issues.

Indian Constitution and Human Rights

Specifies basic information about Indian Constitution with a focus on legal literacy and identifies individual roles and ethical responsibilities towards society

Personality Development and Leadership

Demonstrates an understanding of group dynamics and effective team work with a development of a range of leadership skills and abilities such as effectively leading changes, resolving conflicts and motivating others.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

9

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://sabs.ac.in/downloads/action-taken-report-2021-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

390

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

265

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Bridge course is conducted for first year B.Com/BBA/BCA students every year before the commencement of the first semester classes. The main objective of the bridge course is to bridge the gap between topics studied at Pre-university level and the topics they would be studying in their graduation level. Based on the bridge course, internal test is conducted and the assessment of the same is done and based on the result the students are identified as advanced learners and slow learners in the first year. Second and final year students of all the stream are identified as slow/advanced learners based on their previous semester results and based on internal assessment conducted at institutional level for 50 marks. To facilitate the slow learners regular mentoring sessions, remedial classes, study circles, study hours, attendance tracking and materials/manuals etc. are provided. Each subject teachers motivate the slow learners through writing test, question and answer sessions, clarifying doubts, solving previous year question papers etc. The advanced learners are indulged in planning and preparing the schedules for activities, decision making in the forums/committees/cells, providing opportunity to participate in the inter-collegiate cultural and management fests, motivating the students to participate in state/national/international level seminars/conference/symposium and present the research papers, mentoring session, advanced materials, extra coaching classes are provided and guiding the students towards the excellence in each subject.

File Description	Documents
Link for additional Information	https://www.sabs.ac.in/remedial-classes
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
818	23

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Seshadripuram Academy of Business Studies, conduct various student centric activities to improve the quality of teaching-learning. The activities that are conducted under experiential learning, participative learning and problem-solving methodologies. As per the Bangalore university curriculum, projects have been made mandatory for the first year BBA and B.Com. Each student prepare project works on the allotted topics under the project guide to complete the project. Students collect the data from primary and secondary sources which stimulate student's interest and provide opportunities to interact and freedom to exchange their thoughts, which makes them to improve the communication skills etc. We encourage students to take part in the student seminars, Development programs, workshops and internships. These activities are planned, organized and monitored by the departmental HoD's. Apart from traditional teaching we strive to enhance the learning experience in the class room through various interactive and participative approaches such as Group Discussion, solving real world problems, Role play ,animated videos ,brain storming, mind mapping, power point presentations, case study analysis, activity based learning, YouTube videos, quiz etc. which makes the students gain the required skills and enhance their overall performance.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.sabs.ac.in/downloads/igac/3-teaching/2.3.1.docx

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

At SABS, classrooms, computer lab, seminar hall, audio-visual

room, staff room and library are well equipped with ICT and wifi facilities. The faculty at SABS use various ICT enabled tools to enhance the teaching learning quality. There are 10 ICT enabled class rooms. Platforms like google classroom, E-mails, What's app group, Zoom App, google meet. Every subject teachers maintain google class room to assign and verify the Internal Assignments conducting online test, ppt presentations, address. Subject Syllabus, materials and question papers are uploaded in the google classroom and communicate the students to view and asked to upload the assignments in the same window . Teachers at SABS use ICT tools to teach and train the students through You-Tube, power point presentation, animated Video clippings, Audio system, online sources. By the blended learning, Students are exposed to use the e-resources for advanced knowledge and practical learning. In order to facilitate ICT, the institution has upgraded and increased the number of computer systems, internet connectivity with high bandwidth of 500Mbps.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.sabs.ac.in/facilities

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

132

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

Continuous Evaluation (CIE) system at the institutional level being an important component of the semester system is considered as very essential to encourage faculty and students to work systematically towards achieving Vision, Mission and Goals of the institution and Outcomes of a particular course. Accordingly, students are evaluated continuously through the stages of Diagnostic, Formative and Summative Assessment Methods. The subject teachers adopt the assessment methods by giving the assignment to the students based on the learning objective. The topics are allotted accordingly from each chapter like PPT presentation, Case study analysis, field work, mini projects etc. Students are asked to upload in the google classroom and some records are asked to maintain in the record book and file. On the submission of the assignments, the subject teachers allot the marks. class teachers and mentors assess the skills of students at various levels before finally allotting the internal marks based on the frame work of evaluation set by Examination Committee of college and Bangalore University guidelines.

Assessment

Diagnostic Assessment Level

Formative Assessment

Summative Assessment

Extra Curricular and Co-Curricular activities

An effort is made to assess the learning ability and knowledge base of the students by classifying them as:

- Slow learners
- Advanced learners
- Bridge course
- Post bridge course

Assessment test is conducted to measure the effectiveness of

bridge course and the performance level of students.

It is an ongoing assessment done for all students during the regular teaching hours to give instant feedback to students regarding their learning levels based on learning outcomes measured through various methods:

Oral Quiz, Group Discussions, Power Point Presentations, Role Plays, Surprise Tests, Verbal Tests, Mini Projects, Case Study Analysis, Work Book Assignments etc., to assess the ability of students in aspects related to the prescribed syllabus. It is also considered for allotting internal marks of students.

Total of 30 internal marks are allotted to each student based on their Attendance, Assignments and Performance in two Internal Assessment Tests and a Pre-Final Examination conducted during each semester.

- Life Skills
- Thinking Skills
- Social Skills
- Emotional Skills
- Literary and Creative Skills
- Scientific Skills
- Library Skills

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.sabs.ac.in/examination

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has strict guidelines and rules issued by the Bangalore University for conducting internals and final semester examinations. In case if the students has grievance they can approach the Teachers, College Examination coordinator and Principal to redress the examination related grievance. The teacher distributes evaluated answer scripts to students, and any clarifications or grievances are addressed by the teacher. The internal marks are displayed on the notice board. If any mistakes in question paper, mark allocation, correction is noticed by the

students, the concerned teacher will resolve it, and the necessary corrections will be made. Parents are informed about their ward's performance through SMS (IPOMO). Retest for the Internal Assessment are conducted for Students who remain absent for internal exams due to genuine reason. So far no such grievance has been found.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Our college offers the students three years degree in B.Com., B.B.A. & B.C.A. courses affiliated to Bangalore University.

The Department of Commerce and Management proclaims to add professionally prudent commerce and management students to the corporate world. Once the three year learning is complete under B.Com/BBA program, students would gain a thorough basic conceptual knowledge in the fields of Mathematics, Statistics and Statistical techniques for their applications in Business Decisions, Financial Management, Entrepreneurship, Law and Operations of Banking, Business Regulations, Methods & Practical applications of Auditing, analysis and interpretation of Financial Statements with a view to prepare Management Reports for Decision Making, IFRS, Tax, assessment of individual, firms and companies, Soft Skills for Employability etc. The courses offered include a number of value-based papers which ensure that students develop communication skills; interpersonal and soft skills develop leadership qualities and contribute for effective management of the business. The curricular and Co-curricular activities enhance the practical skills and develop critical thinking and logical decision making of the students. The Computer Science helps to develop a widely applicable skill set in computing with strong programming and mathematics skills, as well as wide ranging skills, Creates ability to understand the interface between the user and the computer hardware. Develops efficacy to address the intermediate level of operating systems and its applications to develop GUI's and also focuses on linear programming models. Provides to explore advanced level of programming and various

phases of software development with architecture and protocols that impart network utilization. Prepares to accumulate knowledge of hacking and its components along with the theoretical foundations in the relevant subject and also enables to design website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.sabs.ac.in/courses-offered
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution conducts various curricular and co-curricular activities through the following forums/cells and clubs from all the departments for the attainment of these outcomes:

Commerce and Management forum, Tech Savvy, Placement Cell, Entrepreneurship Development Cell, Equal Opportunity Cell, Enjoy English Club, Cultural Forum, Bhasha Sangama (Language Forum), Eco Club, NSS, Civil Defense and Anandamma Seethamma Centre for Community Concern. The institution also organizes Orientation Programs, Inter-Collegiate fests, Guest Lectures and students are also encouraged to participate in various events organized by other colleges. The programme and course outcome are assessed through direct and indirect methods.

- The knowledge and skills specified by the course outcomes are mapped to various assignments and activities given by subject teachers, internal assessment tests, pre - final examination and university examination.
- The performance of each student on each course outcome is recorded throughout the semester by each faculty.
- Indirect assessment methods are based on Student Exit Survey, Trainers Survey and Alumni Survey.

Finally, programme and course outcome are assessed with above mentioned data and attainment level is certified by HODs in support with Examination Committee, Placement Cell and Alumni Association which is again verified and approved by IQAC and Principal.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.sabs.ac.in/courses-offered

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

221

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.sabs.ac.in/downloads/annual-report-2020-21.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.sabs.ac.in/downloads/sss-2020-21.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

6

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

7

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

09

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution promotes regular engagement of faculty, students and staff with neighborhood community for their holistic development and sustained community development through various activities.

- Various committee of the Institution organizes under which students and staff participates voluntarily in community based activities with neighborhood.
- Various awareness programs, workshops, rallies and road shows with themes like cleanliness, green environment & tree plantation, gender sensitization, awareness of Health and Hygiene etc.
- Continuous voluntary activities by students to maintain

cleanliness in and around the Campus create awareness about the role of clean environment in human health and contribute to the National Swachh Bharat Abhiyan.

- Every year the NSS Unit of the college organizes Blood Donation camp in the college Premises and collects around 150units of blood.
- During the COVID - 19 Pandemic Situation, the community Concern Cell of the College - Asmithe has organized distribution of note books to slum students, mask distribution, Awareness on Save Environment and water, Wearing Helmets, COVID - 19 second wave etc.
- The College NSS unit Volunteers and other students were participated in Pulse Polio Programme-2021 in association with Primary Health Centre, Kengeri upanagar. Also the students worked as the COVID Warriors.

File Description	Documents
Paste link for additional information	https://www.sabs.ac.in/downloads/igac/extension-activity.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/

YRC etc., during the year

9

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

150

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

9

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities,

industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure with campus area of 2702.87Sq.ft. The institution has good physical facilities for teaching and learning which includes 15 Class Rooms, 2 Computer Laboratories, 1 Seminar hall and an Audio Visual Room having ICT facility. The college has WIFI enabled 10 ICT Class rooms with the LCD/LED Projectors. In Addition to this, the college has various computing equipment's which helps in the smooth functioning of the administration and academic work. The computing equipment's are Xerox cum Scanning Machine, CCTV Camera facility, Lift facilities for staff and physically challenged students, Diesel Generator set etc. The college also has Canteen Facilities for the students and staff which is an outsourced agreement. Drinking water facilities are made available to the students and staff at every floor. The institution has a Library which provides physical (hard copies documents) and digital access (soft copies) materials for students and staff. The library is also equipped with the LAN/WIFI facilities for the 6 computers, with OPAC and Easy Lib Software exclusively for Students. A Govt. Hospital is situated opposite to our college campus. Also there is a private hospital 1KM away from the college. The college also have health center where the first aid kit is available in the college premises and with basic medicines. Drinking water facilities are made available to the students/staff through M/s. SLN Enterprises Bangalore. The college

campus is equipped with Public Address System to circulate information to staff and students. Fire safety equipment is installed in the college premises. UPS and Batteries are stored in separate enclosures.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sabs.ac.in/downloads/igac/1-physical/4.1.1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has a large Auditorium established in the year 2018 with a size of 1753 square metres, to accommodate 1000 Seating Capacity for Cultural and various other activities like Convocation, Stage Shows etc., This double tiered hall which has a warm, old world ambience but is nevertheless equipped with the latest technology, is still the perfect venue for any college gathering. Some of the facilities of the auditorium are :- Scrolling Screen, Speaker System having good acoustics, Lighting System, LCD Projector and LCD Screen, Wooden and thermocol Panelling, Wooden floor and walls, Ceiling fans Well-ventilated windows for natural light.

To conduct sports activities the institution has a well-equipped Indoor sports rooms for indoor games like Table tennis, Shuttle badminton, Carom and Chess. For Outdoor games like Volley ball, Due ball, Net ball, Throw ball, Shot put, Discus throw, Javelin and Athletics we utilise the Ganesh ground, a public ground which is near our college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sabs.ac.in/facilities

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

12

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.sabs.ac.in/downloads/igac/1-physical/4.1.1.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

2.82

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The SABS College Library has been emerging as a Knowledge Resource Centre mainly catering to the needs of the Faculty, Research Scholars and Students towards accessing information. The Library has a spacious and easily accessible area in the library is housed in a hall with good infrastructure and ambience. There is a regular subscription to leading Newspapers, Magazines and Journals thereby augmenting the library as a rich source of knowledge.

The library is fully automated - software name is EASYLIB Software.

- Name of automation (fully or partially) : Fully
- Version : 4.3.3
- Year of automation :2005 to till date
- License No: 23200512061003029

The Easylib Software Service are:

- Catalogue and Accessioning
- Circulation
- OPAC
- Setup/Security
- Members
- Periodicals
- Digital Library
- Reports
- Registration

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.sabs.ac.in/library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1,53,652	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
51	
File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File
4.3 - IT Infrastructure	
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi	
<p>A reliable internet connection offers a lot of convenience and allows us to complete tasks with much less hassle. Apart from the computer laboratories setup for syllabus prescribed by the university, the computer lab is also utilised by the staff and students for the extracurricular activities by staff and students. The institution offers Internet Facility through Wi-Fi for providing continuous and uninterrupted internet connectivity to students and faculty members. The Institution is currently using Act Fibernet which has been replaced by BSNL connection. In the year 2019-2020, the Internet facility having the bandwidth of 150mbps was available only IV Floor. In the current year 2020-2021, the Internet bandwidth is been updated to 350mbps in IV Floor and a new WIFI Connection with Internet having a bandwidth of 150mbps in the V Floor has been installed. As of today total of 500mbps bandwidth of Wi-Fi facility is available at the Institutions which help in catering the IT Facilities for both Students and Staff.</p>	

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.sabs.ac.in/downloads/igac/infrastucture.pdf

4.3.2 - Number of Computers

90

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

38.16

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Management has well-defined procedures and policies for maintaining and utilizing physical, academic and support facilities. General maintenance and upkeep of these facilities are the responsibility of the institution.

Physical Facilities include Class Rooms, Laboratories, and Computers. Support staff are appointed to assist in general maintenance such as cleaning and maintenance of classrooms and laboratories. Regular maintenance of computers is carried out by the programme officer. Major maintenance works are entrusted to experts. The LCDs, LEDs provided in the Class Rooms are maintained by M/s. U.S. Enterprises on call basis.

All systems are covered under an AMC with M/s. Sumithra Computers Sales and Services, a company appointed for the same by the Management. The college website is maintained by M/s. Swaragh Technologies on a yearly basis.

The college has Xerox Copier Machine, which is maintained by M/s. Anugraha Agencies. CCTV Camera facility which is maintained by M/s. Oriole Electronics Pvt. Ltd. Lift facilities which is maintained by M/s, Johnson Lifts (P) Ltd. The college also has a Diesel Generator set, the maintenance of which is carried out by M/s. Swamy Enterprises.

General infrastructural facilities are maintained by college support staff. The services of Trust Engineer, Electrical engineer, electricians, plumbers are always available. The Construction of Buildings/ Extension etc. are carried out by the Engineering department of the Trust. Whenever urgent Civil works and maintenance works are required, the same are got done through M/s. Manasi Enterprises., Civil Contractor.

The college has Canteen Facilities for the students and staff which is an outsourced agreement. Drinking water facilities are made available to the students and staff, M/s. SLN Enterprises Bangalore supply the water cans on a daily basis.

The institution has academic and support facilities like Library, Sports, NSS, Civil Defence, NCC etc. The library is provided with LAN/WIFI facilities for the Computers, with OPAC and Easy Lib Software. All sports facilities are maintained by the Physical Education Director along with college support staff. NSS activities are conducted regularly which focus on personality development through community services. Along with the activities regular camps are organised. The college NSS unit actively participates in NSS programmes that are affiliated to Bangalore University.

The grievance identified at the initial level are brought to the notice of IQAC or the Superintendent followed by which the same is brought in to the notice of the higher authority. Immediately a letter correspondence is carried out to the respective department in the Trust. Later the grievance is addressed by the concerned agency.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.sabs.ac.in/downloads/Procedures-and-policies.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

172

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

56

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	https://www.sabs.ac.in/value-added
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
32	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
32	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

32

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

44

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

6

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are given exposure to involve and participate in various administrative, co-curricular and extracurricular activities. Each Committee/Forum Faculty Coordinator will select Student Coordinators as per the IQAC guidance. The selected Student coordinator will take part actively in organizing and planning the various events under their respective committees/ forums. The following is the list of Committees/ Forums having student representation and engagement: IQAC, Grievance Redressal, ASMITHE Committee, ComMent forum, Enjoy English club, Placement Cell, Mentoring Committee, Eco-Club, Research Cell, Tech Saavy Forum, IGNITE- Business Lab, Youth Red Cross, ED Cell, Civil Defense, Dr. B R Ambedkar Study Centre, Vivekananda Study Centre, Gandhi Study Centre, Anti Ragging Cell, Prevention of Sexual Harassment Cell, Women Empowerment Cell, Equal Opportunity Cell, NSS, NCC, Magazine Committee, Time table Committee, Cultural Committee. The selected Coordinators from each Committee/ Forum and are given responsibility of organizing activities including Inter-class Competitions, Inter-College Competitions, Cultural Events, Fest, Fresher's Day, Farewell Day, College Day, Ethnic Day and Entrepreneur Development (ED) Mela, Student Representatives from Sports Committee assist in Planning and Execution of all Sports activities in college, like Selecting participants, assisting to conduct Inter-class team competitions, Annual Athletic Day. Senior NCC Cadet will take the in-charge in conducting regular practices of remaining cadets for the better performance. To sensitize students towards societal issues and community services many outreach programmes are organized under NSS, ASMITHE and Eco-Club by the student coordinators. Placement Coordinator will assistant

in all the placement related activities and Placement updates are communicated to all the students. Faculty plays an advisory and supportive role to all the Student Coordinators.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

12

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

YES, To bring all former SABS College students together in one vibrant platform for the exchange of experience and information, as well as to build a strong network among them for bonding, fellowship, and professional advancement. To create a venue for the institution's memories, associations, and traditions to be preserved. Maintaining continuity by acting as a critical link between past and present students, employees, and members of the Institution's management. To keep a database of members' names, permanent addresses, phone numbers, and email addresses, as well as their years of study, qualifications, and current occupation. Encourage, foster, and promote a close relationship between the

College and the community. Industry contacts, admissions, internships, and placement are all areas where the college excels. To make the most of alumni expertise by hosting alumni-student knowledge exchange events such as professional lectures, FDPs, training programs, and conferences, among other things. To assist and encourage outstanding alumni students to pursue further education. To establish an Alumni Scholarship Fund to provide scholarships to deserving students from low-income households.

File Description	Documents
Paste link for additional information	https://www.sabs.ac.in/downloads/igac/9-alumni-engagement/5.4.1-Alumni-service2020-21.pdf
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision of the College: To impart that education that would empower every individual to grow as a nation builder in all domains of life.

Mission of the College: To inculcate humanitarian values, build professional prudence, inquisitiveness and create a drive for learning through essential motivation.

The management, Seshadripuram Educational Trust is ever supportive to facilitate the staff and students of the College to achieve its vision and mission. The management encourages the college to conduct student-centric activities to focus on the overall development of students. Besides providing financial support to conduct various activities of the college, the management is very supportive and reachable to every stake holder of the institution.

The merit scholarships provided to the meritorious students every year by the management stands as a testimony to this fact. The staff are also encouraged to perform better by providing them with higher education allowance. The management has stood by staff and students even in the difficult times of the pandemic and motivated the staff and the students.

File Description	Documents
Paste link for additional information	https://www.sabs.ac.in/mission-vision
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution robustly adheres to a work-friendly environment by catering amenities to the working community. Teachers and students continuously take part in various co-curricular and extra-curricular activities to make the institution to dawn as an acclaimed educational bastion that will uphold the society, in accordance with the goal of the institution. Regular meetings are conducted by the Principal and IQAC to sort various issues pertaining to academics, curricular, co-curricular and extra-curricular activities, students' indulgence in various forums, students' progress, placement activities and training, research and innovation facilities, alumni interactions etc. Every Department and Committee in the institution ensures effective implementation of planned activities. The IQAC mandates a code of conduct for the students and staff to maintain quality in academics and administrative matters. Completion of syllabus is strictly communicated to the teachers by the Heads of the Departments. Faculty members adhere to the plan of action suggested by the Department Head. Committee coordinators design the events and activities by considering the students' views by conducting meeting and interacting with students. Student coordinators are formed for various committees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Owing to the Covid 19 pandemic, handling classes online became inevitable. The institution successfully employed the ICT enabled teaching during this period. All the faculty conducted online classes effectively and care was taken to ensure syllabus completion through online classes. Each faculty made use of different tools like power point, you tube, google class room etc. to educate the students through online. Assignments were also given on online mode to assess the students. Various webinars were also conducted for students through zoom and google meet platforms to keep the students engaged during the lockdown. The ICT enabled teaching methodology buttressed the regular mode of chalk and talk teaching, as faculty were able to share information about the topics they discussed on a virtual mode.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://www.sabs.ac.in/downloads/perspective-plan-2019-20.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Office bearers of the Seshadripuram Educational Trust (SET) have all the authority and responsibility for the Council is responsible for articulating policies and procedures, rules and regulations pertaining to planning, administration, financial policy, fee structure, recruitment process and other promotional processes. SET gives directions for overall enhancement and enrichment of the Institution. The trust gives instruction / guidelines through the Governing Council of the college involving Management representatives, University representatives, Principal and two senior faculties. The Management/Governing is in the responsible position for all the decisions related to the Institution by reviewing regular implementation of the planned activities through its regular meetings.

The Principal plays a vital role in implementation of Guidelines,

instruction, planning and other academic and administrative aspects which is administered by the Governing Council. Principal along with the IQAC, HODs, committee coordinators and Administrative staff focusses on the day-to-day activities of the institution, giving prime importance to quality. The Institution ascertains that every faculty involve in their respective committee works along with involving student representatives and guiding them to implement the plan of action.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.sabs.ac.in/iqac
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The Trust has evolved its own pay bands. The pay bands for Teaching and Non-teaching staff are revised from time to time in keeping with the finances of the trust. Employees drawing salaries up to Rs. 15,000 are covered under the Provisions of the Employees State Insurance Act (ESI). Employees who draw salaries more than Rs. 15,000 are covered under the Health Insurance Policy with New India Assurance Company Limited. All statutory compliances are

promptly made including filing of up-to-date Returns with the Registrar of Societies, Bengaluru District. The employees of this Institution receive the benefit of many welfare schemes: Medi-claim benefits to the extent of Rs 1.0 lakh. Provident Fund /ESI (for staff drawing less than 15,000/) Maternity leave benefit of 6 months, beyond statutory limits: 14 beneficiaries in last 5 years Leave Encashment, CL and EL.

Higher Education Allowance on completion of M. Phil/ Ph. D/and qualifying for NET/ SLET Gratuity for staff with over 5 years' experience.

In-House medical facilities and health check-ups. Reimbursement of registration fees and travel expenses for faculty participating and presenting papers at conferences, seminars, FDPs, etc. Felicitation and provision of financial benefit of Rs. 50,000/ upon superannuation. Free School Education to one child of each of the serving Staff.

A unique feature of Trust is the Annual Get-together of Staff and Management "SnehaSammilana". Staff retired during the previous year are honored and recognized for their services in this occasion.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

04

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

21

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

14

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal is set at different levels. The updated annual academic profile along with feedback of students on teaching methodology, subject knowledge, time management and approachability are maintained. Research and other academic activities as well as initiative in taking on accountabilities of extra-curricular and co-curricular activities are considered.

Self-appraisal is done after evaluating the performance of the employee. This evaluation involves asking the employee to self-evaluate her/his job performance. The head of the Institution asks the employees to complete the evaluation form on their own. This form will indeed be used as the basis of discussion during the annual performance review meeting. Further, the head of the Institution and the employee will sit through the meeting and evaluate the form to discuss about the appraisal results, and negotiate the final evaluations based on the perceptions of reviewed by the head of the Institution. Non-teaching staff performance appraisal is prominent for quality enhancement. Feedback on non-teaching staff is collected from stakeholders like teaching faculty and students. This feedback is then reviewed by the Principal

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Thorough scrutiny of payments and receipts Verification by head of Yes, the Institution conducts internal and external audits regularly for smooth functioning of the Institution. All accounts are audited and certified by qualified auditors appointed by the Trust. The audited reports are submitted to the management. There have been some evidential objections in the audited reports as submitted by the auditors till the latest audit. Day to day accounts are maintained in Tally ERP. Bi-annual internal audit is conducted by the auditors of the trust. Institution is bound with internal audit mechanisms such as:

Vouching of receipts and postings to ledger, TDS deductions, and payments. Scrutiny of scholarship disbursement register

Preparation of receipts and payments. Submission of Audit report.

Half yearly audit is conducted by the external auditor's M/S. Cherian Mathews and Associates. The Institutional mechanism for external audit is accounts in the Tally ERP

Capital expenditure verification with bills, quotations received and comparative statements. The finalization of Balance Sheet by external auditors after examination of books of accounts.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution is a self-financing Institution, the major source of receipts come from fee collection. The funds are coped most sensibly and the surplus is worked back for future expansion and development.

Since the financial resources available are utilized with proper planning and budgeting, there is no deficit of funds. A healthy reserve in funds is maintained.

The Institution prepares the budget at the beginning of the academic year. Later it is discussed in the Governing Council meeting for the approval. The budget is apportioned as per the requirements provided by the different heads/committee coordinators that are related to the Institutional activities. The budget is sanctioned for the activities like cultural, sports, Departmental activities etc. by prior submission of proposed plan of action for the academic year. Proper bills/voucher-receipts are maintained and submitted for auditing. The expenditures are strictly monitored and reviewed by the Management Accountants.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The ever-supportive management of the Seshadripuram Educational Trust has spared no efforts to increase the research bent of mind

among its employees. The trust provides higher educational allowance to the faculty with M.Phil and Ph.D. and insists that faculty members of all colleges should engage in active research. Accordingly, the IQAC takes initiative to promote research activities at the institutional level. To enable the faculty to engage in active research, the IQAC and the Research Cell conducted a Faculty Development Program for ten days. The program covered a wide range of research topics from different disciplines and subject experts from relevant fields were made to address the faculty. As it was the time of the pandemic, the IQAC conducted the FDP program online. Another initiative of the IQAC was the vaccine drive. As it was the time of COVID 19, the health club of the college, the IQAC, in association with the Primary Health Centre, Kengeri took initiative to arrange vaccination drive for both the students and staff. In times when procuring vaccines was difficult, the college took the initiative to get all its students and staff vaccinated.

File Description	Documents
Paste link for additional information	https://www.sabs.ac.in/downloads/iqac/internal-quality-assurance.pdf
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution has achieved incremental improvement in various activities since the last cycle of accreditation. Two ICT-enabled classrooms have been increased since the previous year, along with the entire campus being Wi-Fi enabled. The faculty has been provided with separate G-suite ids to enable them to conduct online classes with ease. Links were sent to students during the pandemic to conduct online classes. These ids ensure the availability of the data even in the absence of a teacher or in special cases of transfer of the teacher or a teacher leaving the institution for personal reasons. The G suite ids are used by the faculty for any correspondence related to the institution. The IQAC also encourages the staff and students to engage themselves in various academic activities like attending seminars, conferences, presenting papers etc. which has also increased exponentially. As a result, students seeking admissions to higher education have been able to procure seats in reputed colleges and

universities. With the changing methodologies in teaching learning process that have been implemented by the IQAC have been beneficial to both staff and students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.sabs.ac.in/downloads/annual-report-2020-21.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution organises various programs on women safety measure for girl students and women faculty by installing the CCTV in and around the campus. Counselling through grievance redressal cell and women empowerment cell is conducted to all girl students in the campus. Common Room facility is provided for women faculty and girl students in the college. The health centre is provided in the

campus which has basic medicines during the emergency. Any other complications will be addressed by the primary health centre which is situated just opposite to the college. The NSS unit of the college encourages the girl students to be the part of the unit which has a woman assistant program officer. The Institution also encourages the girl students to be the part of Civil Defence and NCC where they are involved in various activities of the respective committee.

The women empowerment cell of the college celebrates Women's Day and educates our girl students about career opportunities and we make them aware about violation on women and the steps to be taken by her during such cases.

File Description	Documents
Annual gender sensitization action plan	https://www.sabs.ac.in/downloads/igac/11-Institutional-value/7.1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.sabs.ac.in/downloads/igac/11-Institutional-value/7.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste management is essential in today's society. Due to an increase in population, the generation of waste is getting doubled day by day. Moreover, the increase in waste is affecting the lives

of many people. In this regard the college has taken initiatives in the view of waste management. To support the cause in the campus the college has been provided with the separate dustbin facilities for segregation of waste like wet and dry waste by this we can contribute towards solving the waste management crisis by practicing waste segregation as it is very important for the recycling and disposal of waste. The Institution also focuses on the paper waste generated from old newspapers and exam papers in the campus is been given to WOW (Well Being out of waste) an initiative by ITC and Environmental and Recycling solutions. The waste was weighed by the WOW ITC and on the basis of quote the payment is made. By this the institution has tied up for the management of waste and to encourage recycling initiatives for the betterment of environment.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://www.sabs.ac.in/downloads/igac/11-Institutional-value/7.1.3.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered

B. Any 3 of the above

<p>vehicles</p> <p>3. Pedestrian Friendly pathways</p> <p>4. Ban on use of Plastic</p> <p>5. Landscaping with trees and plants</p>	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	E. None of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</p> <p>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has taken initiatives in providing an inclusive environment i.e., tolerance and harmony towards communal socioeconomic and other diversities by conducting various programs such as save papers - save trees to build the awareness about the avoidance of wastage of papers, Save Environment - to create an awareness on steps to be taken to save the environment, Save Pets and Birds - to create an awareness on Endangered species, Geo Environmental Healthy Nature Happy life - To enable students to understand about the importance of preserving environment for our own sake of lives, and Novel Corona Virus (Covid-19) Awareness Program - To create an awareness about Corona Virus among family members of students and faculties and their relatives through Mass Media and its precautions measures to be taken care. The college has enabled to conduct several competitive exams and organised blood donation camps in the campus

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To sensitize students and employees of the Institution to the constitutional obligations, Ambedkar Study Centre organized a program named Sambhavaami on 23-05-2021 which educated students

about Ambedkar's life, constitutional objectives, rights, and duties to be followed by the citizen, Vivekananda Study Centre in this view has organized several programs like WeWake Ananda, My Bharath Student outreach program, College to college Vivekananda, Pinup Board on Youth Day, and Be Hero: Inspiration of Swami Vivekananda which induced ethical principles among the students, and Gandhi Study Centre through its initiatives has undertaken programs like Video Making on Gandhi principles, and Debate on Violence or Non-Violence. Through all these programs the students and staff of the institution were ignited with the spark of understanding rights, duties, and ethical principles.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events

and festivals

The Institution celebrates National and International days with great interest every year. All staff members and students gather in the college to celebrate national and international festivals in every culture, and they have become an important part of life that integrates discipline, patriotism, cultural values, and Ethics. Cultural and constitutional festivals are an important aspect of the college's extracurricular activities. Throughout the session, different days are celebrated by students with the guidance of teachers which helps them to know about different cultures and to cognitively imagine India as a nation. The academic calendar is a groove with noteworthy events that demonstrate this institution's passion for commemorating various national and international days, commemorative events, and festivals. In this regard, the institution has celebrated national festivals like Independence day, Republic day, Gandhi Jayanthi, Sarvodaya Day and other days like Environmental Day, NSS day, Constitution Day, National Youth Day, Women's Day, International Yoga Day, World No Tobacco Day, world suicide prevention day and Martyrs Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

COMMUNITY CONCERN ACTIVITIES:

A community concern activity for students is an experiential learning strategy that integrates meaningful community service with instruction, participation, learning and community development. Community concern activities involve students in community development and apply the experience to personal and academic development. And it is meant to link the community with the college for mutual benefit. The community will be benefited with the focused contribution of the college students for

development of the society. The college finds an opportunity to develop social sensibility and responsibility among students and also emerge as a socially responsible institution.

Objectives:

- To sensitize the students to the living conditions of the people who are around them,
- To educate students that realizes the stark realities of the society.
- To bring about an attitudinal change in the students and help them to develop societal consciousness, sensibility, responsibility and accountability
- To make students aware of their inner strength and help them to find new /out of box solutions to the social problems.
- To make students socially responsible citizens who are sensitive to the needs of the backward sections.
- To help students to initiate developmental activities in the community in coordination with public and government authorities.
- To develop a holistic life perspective among the students by making them study culture, traditions, habits, lifestyles, resource utilization, wastages and its management, social problems, the roles and responsibilities of different persons across different social systems.

CONTEXT:

Experiences in the real world can teach student a lot more than what a conventional classroom set up entails. For them to experience well-rounded education, it is important to go beyond the text books and familiarize them to social situations. While society is a common part of a student's life, incorporating conscious efforts at maximizing his/ her involvement in it can reap long term benefits.

A community activity can be anything that is done for the good of communities or society in general. When students involved in community activities, he/ she develops a more contextualized understanding of fellow humans and their perceptions.

THE PRACTICE:

Students of the college were divided into groups and each group was assigned for a particular community concern activity in and around our college campus premises. The group of students in association with NGO visited Government Schools, orphanages, as assigned. Following activities were conducted.

Educational Programme for the Community

1. Educating Migrant Labourers Children

Students spent time with migrant kids and explored the talents and artists within themselves, team engaged kids by conducting various games , followed by craft session like Origami, Boats, Rocket paper, etc.,. The hidden talents were enlightened and the kids came up with very surprising and interesting ideas.

2. Educating Slum People

In this activity students mainly concentrated on social welfare, towards serving the society. Students visited Peenya Slum, Bangalore and educated slum people about the importance of education and provided pens, pencils and notebooks for financially backward kids. The people were also educated about importance of wearing masks, maintaining social Distancing, use of sanitizers as per CORONA VIRUS PANDEMIC protocols. Team also distributed free masks and sanitizers to the people.

3. Visit to Charitable Trust

The motto of this activity is to contribute to our society. Student team visited Kalajoythi Charitable Trust, Bangalore, and ashram for small children who don't have their parents and the children with single parents who have left their children in this ashram. The ashram founder is a blind person who took initiative to look after these children .Kids were taught Kannada Moral rhymes, Bhavageethe songs, Devotional Songs to children, few fun games were conducted for children. Children were given an opportunity to showcase their talents, they were very happy with the opportunity provided to them.

4. Education for Orphan Children

The activity aims for the holistic development of children at an ideal place. Student team has visited Government BALLYA ASHARAMA

and AARUNYA SEVATRUST to educate children about different approaches to communicate in English and also about time management. Students Team trained the children by teaching them how to introduce themselves in English through various methods i.e. enacting in front of them and following play and learn concept. The children showed interest to come forward and introduced themselves in English.

5. Educating Self Help Groups on Loans And Scheme

Students team visited "BBMP Free Tailoring Training centre" in Shirke, Bangalore and created awareness in Women social help groups about various loans facility available for small scalebusiness. They interacted with our students and clarified their doubts related to loans facilities and also showed interest to start their small scalebusiness.

Training and Development

Title of the Practice - "Training and Development - A Complete support for Career Development"

The Vision of our Institution is to provide education that would empower every individual and work towards building professional prudence with intention of making students highly scholastic. For the overall development of the students, it is necessary for the institution to organize and create a supportive environment. With the meticulous planning and its implementation, the institution has brought highly effective Training and development programs to facilitate students in having successful career. Value added programs, Vocational courses; Add-on courses are mainly concentrated in this segment for overall development of the students. During covid-19 pandemic period the college has conducted various interactive sessions, National level virtual seminars and Student Development Programme.

Objectives:

1. The facilitate support system to develop the students towards their career development.
2. To increase the practical knowledge of students and train them on employability skills with additional knowledge and certification of the same to make our students globally competitive.
3. To enable students to overcome the gap between academics and Industry.

4. To keep ourselves healthy and adjust to present covid-19 pandemic situation and maintain good mental
5. To enhance the practical knowledge on filing of income tax returns.

The Context:

The context of Indian Higher Education focuses on Knowledge with Wisdom, Development of Leadership qualities in students, social, legal and Moral values and conduct. With mere subject knowledge, it's challenging for the students to manage their professional career and management. Information and Data Analytics being more important in the current employment market, advance excel would be of great help to pursue their profession smoothly. Students require Grammar, Communication, Logical Reasoning, Aptitude and Pre-Placement training, mock interview, tally ERP, Advanced excel such many skills besides their academics in order to crack interviews, competitive exams and to have successful career .The above skills are imparted In association with Glisten Education Pvt Ltd & NICT. The classes are conducted to impart training on designed curriculum for 40 hours.

The Practice:

In this context, this practice enhances the students' wisdom along with the knowledge they get through regular subjects that they study as per curriculum prescribed by Bangalore University. The Institution provides training and development from I semester to VI semester, 24 hours each semester. The Value-added curriculum is designed based on our institutional needs and requirements. For I and II semesters, the syllabus is on communication (LSRW) Listening, Speaking, Reading, Writing. Along with these classroom trainings, a workshop also will be conducted for I years on the Business Communication, dressing etiquettes, Body language etc. In III and IV Semesters, more towards Quantitative aptitude, Logical reasoning, Numerical aptitude, Verbal ability is focused to enable students to attend placement drives in the final year. In each semester, as per designed curriculum, books will be issued to students which contain the content of Value added programs. In V semester training is provided on Resume preparations; students are shown different kinds of Resumes and the importance of it will be communicated. Group discussions are conducted for the final year students. They are guided on the Do's and Don'ts of GD which gives them more clarity. Other sessions are based on Mail Etiquettes, Mock Interviews, and Simulation activities. Campus to corporate workshops is also part of this program. Value Added programs make

our students more capable than other students with mere subject knowledge in the degree curriculum. To make it more effective, tests are conducted, based on which performance certificates are issued to students.

Along with Value added programs, students are also trained on Add-on courses such as Tally, SAP, to ensure they have more opportunities to flourish in their careers. Tally classes are conducted by NICT professionals giving both theoretical and Practical sessions to students which give them the practical exposure to accounting world.

Online Value added classes conducted even during the pandemic and facilitated online interview for the students.

A National Level Webinar was conducted on Right Sleep Mantra by Ignatius Raphael Deep Sleep Coach to strong link between sleep and mental health. An interactive session conducted on mental health and emotional well-being of students and teachers by Soumya M Counselling Psychologist, Talk to Angel .Com Founder Inner Harmony Counselling and Vasantha Peter Counselling Psychologist during the pandemic. A National level Faculty Development Programme conducted on "Filing Of Income Tax Returns And Applicable Income Tax Forms" by Prashanth Mandya Vijaya Kumar, Chief Financial Officer, Vandhe Bharatham Foundation.

Evidence of Success:

With the well planned and implemented sessions of Value added programs, success factor is most evident through our students' growth in their career. This Program has started from 2014-15, since then there is an incremental growth in the number of students placed in various companies.

Year

2020-21

2019-20

2018-19

2017-2018

2016-2017

2015-2016

2014-2015

2013-2014

No. of selects

32

122

164

133

19

103

96

60

Every Year we have almost 20 recruiters hiring students, (Thomson Reuters, Northern Trust, Cap Gemini, Eureka Forbes, Just Dial, ICICI Prudential, etc., with pay package starting from 1.2LPA to 4LPA. With this extensive training sessions, students of the institution are working in reputed companies and have had a great conversion during interviews. Students are also working in Aviation industry after attending the Aviation course, conducted at the institution and are enjoying their flying career. Tally classes have given practical exposure and students are also working as accountants.

Mental health programmes help our students to keep healthy and maintain good mental health. Students are also working as tax Consultant after attending filing of income tax returns programme organized at the institution.

Problems encountered and resources required:

For the effective Training and Development sessions to be conducted for best results, there were few problems initially, such as follows:

1. Students were showing less interest towards value added classes initially. Later curriculum of value added course was redesigned as to conduct classes on activity based, result of which participation of the students increase.
2. Classes were conducted during the vacations, due to which the strength of students were less. To avoid the absenteeism and improve the strength, these Value-added classes were included in regular time-table and attendance system was inculcated, due to which the number of students attending the sessions increased.
3. To create more seriousness towards the Value-added classes, test was conducted after the completion of syllabus along with other subject tests/exams.
4. Attendance system was improvised. Both online and manual attendance system is managed to have proper attendance of the sessions. Record of each session with its content is made.
5. Highly effective trainers are the resources which is an essential part of the training. For effective training, professional and corporate trainers visit our institution to train our students.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Civil Defence is a unit formed to combat and reduce the impacts of catastrophes such as tsunamis, earthquakes, floods, and civil unrest on civilian life, as well as to sustain public morale during times of crisis. Through our forum, we teach students how to support the less fortunate. In this motto, civil defence has taken an active part in various initiatives. The unit has actively participated in Basic Fire Response training organized by the Government of Karnataka, home guards, and Civil Defence Academy, Bangalore where our civil defence members were trained on What to do on discovering a fire? The evacuation procedure for alerting residents, safe use of and risks with highly flammable and explosive substances, and various precautionary measures to be taken care of to avoid the escalation circumstance. Few students of our college have also participated in 5 days Basic Control Room

operation course training organized by Government of Karnataka, home guards and Civil Defence Academy, Bangalore.

Our students named Ranjitha B II year B.Com, Ramya Y III year BCA has represented our college in State Level Republic Day Parade at Manekshaw Parade ground on 26-01-2021. The committee has actively involved in various other programmes like Blood donation Camp in association with Rotary Club, Cubbon Park.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The following are the Perspective plans for the next Academic year to strengthen Academics:

- Conduct faculty development programs to nurture the teaching pedagogy.
- To organise Research methodology lecture series to enhance the research interest among the students and faculty members.
- To organise student paper presentations on value-based topics.
- Organize webinars on a variety of topics to educate students and staff.
- To conduct syllabus orientation workshops for all departments, which are critical for the growth of the teaching profession.
- Organize professional seminars on entrepreneur skills for students, which will aid them in crafting their projects.
- To host Inspirational presentations from the Management Forum in order to broaden the student's exposure to alumni entrepreneurs.
- The institution plans to include awareness campaigns on the current epidemic, its prevention, and vaccination drives for students, alumni, and parents through Community Outreach forums like NSS, NCC, Civil Defence, Asmithe and YRC.

- To organize various programs from Alumni to share their experience of their career.
- To organise awareness workshops and sensitization on sexual harassment concerns, anti-ragging, women empowerment, human rights, gender equality, and gender equity.
- Organize interactive workshops for students and webinars on research technique at the library and information centre.
- To conduct workshops/webinars to raise awareness about health and wellness in the Department of Physical Education.
 - NEP Awareness to Students, Teachers and Parents.